



Easy Guide to LearnLinc Distance Learning Software

General Points

All required software/guides downloads can be found on <http://www.eriding.net>.

Make sure you have the following available to you (including a bi-directional 'duplex' sound card):

1. **A personal computer running the Microsoft Windows XP operating system;**
(Microsoft Windows 2000/98 will run, in some cases with no problems, but there are often extra setting-up issues that need to be addressed. Most modern (post 2002) computers will be suitable.)
2. **A reasonable quality headset and microphone combination.**
(Separate speakers are not suitable for bi-directional (duplex) audio due to problems with echo, and separate microphones tend to pick up much more 'outside' background noise.)

Ensure that your system is fully prepared **and tested well before you wish to use it.**

You will need to arrange a test session in advance with the Project Manager, DLC, who is best placed to analyse your set-up and advise on the best course of action if the set-up is not suitable.

You are strongly advised to arrange a training session, delivered by a member of the DLC staff, if you intend writing your own course material and act as a course leader (this can be discussed when you request your test session).

If you require advice on your computer set-up please contact:

Mary Janulewski, Project Manager, DLC

Tel: **01964 537494**

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Process Guide

Contact the DLC project manager to arrange logging on (to LearnLinc distance learning software) details.

Install your headset, **taking care to plug into the correct sockets.**

Log on to the web address <http://www.eriding.net/dlc/dlctoolkit.shtml> and use the LearnLinc software download facility.

PLEASE NOTE: It is advisable to use the 'Custom Client' setting, and check (accept) all the options that are part of the dialogue box that appears during the course of the installation.

Logging-on to LearnLinc

Open your web browser program (Internet Explorer, Netscape etc) and type the following address into the address (URL) box, exactly as it appears here:

learnlinc.eriding.net

(**Do not** include the usual web address preface of **http://www**)

Use the information that you have been provided with to log into the system.

Once logged-in, run the audio wizard.

(Run > Audio Wizard, to be found in the LearnLinc panel on the left hand side of the screen).

Move into your prearranged trial session, and act on any guidance that may be given here.

(It is advisable to have telephone access whilst working through the trial session, since a sound problem could occur here - the text facility of LearnLinc can now be used to exchange phone numbers etc for trouble-shooting purposes).